



ADMINISTRATIVE STAFF, COUNCIL MEETING REVIEW OUTLINE

AUGUST 24, 2010

9:00 AM

REPORTING & DISCUSSION ITEMS OUTLINE

1. **REVIEW, DISCUSS & ACTION RESULTING FROM COUNCIL MEETING – Mayor R. Schraeder**
2. **ADMINISTRATIVE & DEVELOPMENT ACTIVITY UPDATE – Town Secretary K. Ritchie**
3. **BUILDING & OPEN RECORDS UPDATE – Administrative Assistant J. Moudy**
4. **MUNICIPAL COURT & CODE ENFORCEMENT UPDATE – Code Official M. Carroll**

TIME AND DATE OF NEXT MEETINGS

CANCELED Planning & Zoning Commission Meeting – Tuesday, August 24th, 7:00 pm

LABOR DAY HOLIDAY TOWN HALL CLOSED Monday, September 6th, 2010

Comprehensive Planning Committee Meeting – Wednesday, September 8th, 7:00 pm

Administrative Staff Meeting – Tuesday, September 14th, 9:00 am

Park Board Committee Meeting – Tuesday, September 14th, 7:00 pm

Road Repairs Committee Meeting - Thursday, September 16th, 2010

Town Council – Monday, September 20th, 7:00 pm

A QUORUM OF COUNCIL MEMBERS MAY OR MAY NOT BE PRESENT. NO ACTION BY THE TOWN COUNCIL WILL BE TAKEN AT THIS MEETING.

POSTED August 20, 2010, 4:00 PM, BY K. M. RITCHIE